

## RENTAL TENANCY APPLICATION FORM

Proposed Property: \_\_\_\_\_  
 Rent Per Week: \$ \_\_\_\_\_ Bond Amount: \$ \_\_\_\_\_  
 How many tenants will occupy the property? Adults \_\_\_\_\_ Children \_\_\_\_\_ Ages: \_\_\_\_\_  
 Length of Tenancy: \_\_\_\_\_ Years \_\_\_\_\_ Months Tenancy to Commence: \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Pets:  Yes  No Type/Breed: \_\_\_\_\_ Pet ages: \_\_\_\_\_  
 Smokers:  Yes  No Number: \_\_\_\_\_ Number of Cars: \_\_\_\_\_ Boat:  Yes  No

### FIRST APPLICANT

Mr  Mrs  Ms  Dr First Name: \_\_\_\_\_  
 Family/Last Name: \_\_\_\_\_  
 Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Drivers Licence: \_\_\_\_\_  
 Expiry Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ State: \_\_\_\_\_  
 Vehicle Registration: \_\_\_\_\_ State: \_\_\_\_\_  
 Current Address: \_\_\_\_\_  
 \_\_\_\_\_ Postcode: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Mob Phone: \_\_\_\_\_  
 E-mail: \_\_\_\_\_

### SECOND APPLICANT

Mr  Mrs  Ms  Dr First Name: \_\_\_\_\_  
 Family/Last Name: \_\_\_\_\_  
 Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Drivers Licence: \_\_\_\_\_  
 Expiry Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ State: \_\_\_\_\_  
 Vehicle Registration: \_\_\_\_\_ State: \_\_\_\_\_  
 Current Address: \_\_\_\_\_  
 \_\_\_\_\_ Postcode: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Mob Phone: \_\_\_\_\_  
 E-mail: \_\_\_\_\_

### Your Current Accommodation History

How long at current address? \_\_\_\_\_ Years \_\_\_\_\_ Months  
 Reason for Leaving: \_\_\_\_\_  
 Landlord/Agent Phone: \_\_\_\_\_  
 Rent per week \$ \_\_\_\_\_  
 Bond Refunded:  Yes  No. If no, why? \_\_\_\_\_

### Your Current Accommodation History

How long at current address? \_\_\_\_\_ Years \_\_\_\_\_ Months  
 Reason for Leaving: \_\_\_\_\_  
 Landlord/Agent Phone: \_\_\_\_\_  
 Rent per week \$ \_\_\_\_\_  
 Bond Refunded:  Yes  No. If no, why? \_\_\_\_\_

### Your Previous Accommodation History

Previous residential address: \_\_\_\_\_  
 \_\_\_\_\_ Postcode: \_\_\_\_\_  
 Were you the:  Owner  Renter  
 How long at previous address? \_\_\_\_\_ Years \_\_\_\_\_ Months  
 Reason for Leaving: \_\_\_\_\_  
 Landlord/Agent Phone: \_\_\_\_\_ Rent per week \$ \_\_\_\_\_  
 Bond Refunded:  Yes  No. If no, why? \_\_\_\_\_

### Your Previous Accommodation History

Previous residential address: \_\_\_\_\_  
 \_\_\_\_\_ Postcode: \_\_\_\_\_  
 Were you the:  Owner  Renter  
 How long at previous address? \_\_\_\_\_ Years \_\_\_\_\_ Months  
 Reason for Leaving: \_\_\_\_\_  
 Landlord/Agent Phone: \_\_\_\_\_ Rent per week \$ \_\_\_\_\_  
 Bond Refunded:  Yes  No. If no, why? \_\_\_\_\_

### FREE UTILITY CONNECTIONS – This is a free service that quickly connects your utilities



1300 400 600 yourporter.com.au

YourPorter is a FREE service connecting utilities and other services.

If the Agent approves this application, YourPorter will be contacting you by phone, SMS, or email for the purposes of assisting you to connect your utilities within 24 hours of receiving this application for next business day connection.

- |  |   |   |  |                                     |
|--|---|---|--|-------------------------------------|
| <input type="checkbox"/> Electricity   | <input type="checkbox"/> Gas            | <input type="checkbox"/> Telephone        | <input type="checkbox"/> Pay TV          | <input type="checkbox"/> Internet   |
| <input type="checkbox"/> Car Insurance | <input type="checkbox"/> Life Insurance | <input type="checkbox"/> Health Insurance | <input type="checkbox"/> Home & Contents | <input type="checkbox"/> Home Loans |

#### DECLARATION AND ACCEPTANCE:

I/We consent to the disclosure of this application form (including any personal information contained in this form) to YourPorter Pty Ltd (ABN 36 252 576 050) for the purpose of allowing YourPorter and its service providers to contact me for the connection of services as offered by YourPorter.

I/We acknowledge that if I/We do not provide my/our personal information, YourPorter will not be able to provide these services to me/us. YourPorter will ensure that my/our personal information is collected, used, held and disclosed in accordance with the requirements of the Privacy Act 1988 (Cth).

I/We acknowledge that YourPorter may receive a benefit in relation to the connection of any of the services listed above. I/We consent to YourPorter contacting me by phone or SMS in relation to the connection of the services listed above. I/We acknowledge that this consent permits YourPorter to contact me even if the numbers listed on this application are listed on the Do Not Call Register. YourPorter will otherwise collect, hold, use and disclose personal information in accordance with their privacy policies, which are available at [www.yourporter.com.au/general/privacy-policy/](http://www.yourporter.com.au/general/privacy-policy/). YourPorter is a free service, but I/We acknowledge that standard connection fees may apply for services connected (in addition to the ongoing service fees).

I/We acknowledge that neither YourPorter nor the Agent accept any responsibility for any delay in or failure to arrange or provide for any connection of a service or for any loss, damage, cost or expense in connection with such delay or failure. By signing this application, I/We understand YourPorter is a value add product and that I/We are under no obligation to use YourPorter.

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## RENTAL TENANCY APPLICATION FORM

### Employment History – Applicant 1 Employment History – Applicant 2

Current Occupation: _____ Nature of your employment: <input type="checkbox"/> Full time <input type="checkbox"/> Part Time <input type="checkbox"/> Casual Current Employer's Name: _____ Employer's Address: _____ Contact Name: _____ Employer's Ph: _____ Email: _____ Employment: _____ Years _____ Months Income: \$ _____ Weekly (Please supply x3 payslips)	Current Occupation: _____ Nature of your employment: <input type="checkbox"/> Full time <input type="checkbox"/> Part Time <input type="checkbox"/> Casual Current Employer's Name: _____ Employer's Address: _____ Contact Name: _____ Employer's Ph: _____ Email: _____ Employment: _____ Years _____ Months Income: \$ _____ Weekly (Please supply x3 payslips)
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### Previous Employment History Previous Employment History

Previous Employer: _____ Occupation: _____ Address: _____ Previous Employer's Ph: _____ Time Employed _____	Previous Employer: _____ Occupation: _____ Address: _____ Previous Employer's Ph: _____ Time Employed _____
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### If Self-Employed If Self-Employed

Accountant: _____ Email: _____ Income: \$ _____ Net Weekly: \$ _____	Accountant: _____ Email: _____ Income: \$ _____ Net Weekly: \$ _____
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### Debt Debt

Car Loan <input type="checkbox"/> Yes <input type="checkbox"/> No Weekly: \$ _____ Child Support <input type="checkbox"/> Yes <input type="checkbox"/> No Weekly: \$ _____ Credit Card <input type="checkbox"/> Yes <input type="checkbox"/> No Weekly: \$ _____ Other <input type="checkbox"/> Yes <input type="checkbox"/> No Weekly: \$ _____	Car Loan <input type="checkbox"/> Yes <input type="checkbox"/> No Weekly: \$ _____ Child Support <input type="checkbox"/> Yes <input type="checkbox"/> No Weekly: \$ _____ Credit Card <input type="checkbox"/> Yes <input type="checkbox"/> No Weekly: \$ _____ Other <input type="checkbox"/> Yes <input type="checkbox"/> No Weekly: \$ _____
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### Emergency Contact Emergency Contact

Name: _____ Home Phone: _____ Mobile: _____ Relationship to you: _____	Name: _____ Home Phone: _____ Mobile: _____ Relationship to you: _____
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### References (Family & friends not eligible) References (Family & friends not eligible)

<b>1) Name:</b> _____ <b>Relationship:</b> _____ Home Phone: _____ Mobile: _____ <b>2) Name:</b> _____ <b>Relationship:</b> _____ Address: _____ Home Phone: _____ Mobile: _____ <b>3) Name:</b> _____ <b>Relationship:</b> _____ Address: _____ Home Phone: _____ Mobile: _____	<b>1) Name:</b> _____ <b>Relationship:</b> _____ Home Phone: _____ Mobile: _____ <b>2) Name:</b> _____ <b>Relationship:</b> _____ Address: _____ Home Phone: _____ Mobile: _____ <b>3) Name:</b> _____ <b>Relationship:</b> _____ Address: _____ Home Phone: _____ Mobile: _____
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### 100 Point Identification Check (Please speak with the Property Manager should you be unable to meet the 100-point check criteria)

Each applicant over the age of 18 must provide 100 points if Identification:

Previous rental ledger (50 points)  
  Photo ID or birth certificate (30 points)  
  All other ID (10 points)

# TERMS AND CONDITIONS AUTHORITY AND PRIVACY DISCLAIMER

Applicant's Name/s: \_\_\_\_\_  
(Include Applicant 1 and Applicant 2 Name)

I/we, the applicant/s, do solemnly and sincerely declare that the information provided is true and correct and has been supplied of my own free will. I/we, the applicant/s, understand that you as the agent for the owner have collected this information for the specific purpose of checking identification, character, creditworthiness and determining if the applicant will be a suitable tenant for the property. I/we have inspected the above listed rental property and wish to take a tenancy of such premises for a period of \_\_\_\_\_ months/years from \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ at a rental of \$\_\_\_\_\_ per week. The rent to be paid is within my means and I agree to pay a bond of \$\_\_\_\_\_.

I/we, the applicant/s, agree that I will not be entitled to occupation of the premises until:

- (i) vacant possession is provided by the current occupant of the premises
- (ii) the tenancy agreement is signed by the applicant/s; and
- (iii) the payment of all monies due are paid by the applicant/s in cleared funds prior to occupation of the premises

It is agreed that acceptance of this application is subject to a satisfactory report as to the applicant's creditworthiness. I/we understand that you as the agent are bound by the Privacy Act and the National Privacy Principles and **authority** is hereby given to the agent to check credit references, employment details, previous rental references, database agencies, personal references and any other searches that may verify the information provided by me. I/we also **authorise** the agent to give information to the owner of the property, credit providers, insurance providers, other agents, salespeople, database agencies, references named in this application or any other third party who would have a beneficial interest relating to a tenancy matter and understand this can include information about my tenancy, creditworthiness, credit standing, credit history or credit capacity. Once a tenancy agreement has been entered into the applicant/s **agrees** that should they fail to comply with their obligations under the agreement, the failure to comply may be disclosed to third-party operators of tenant default registry agents and/or other agents.

Once the application has been approved I/we agree to pay a holding fee equal to one week's rent to secure the property. In this instance that being \$\_\_\_\_\_. I/we the applicant/s agree that the property will be advertised and marketed until the requested holding fee has been paid.

In the event that the application is successful, acceptance is communicated and the holding fee has been paid, but I/we the applicant/s decide not to proceed, I/we agree that this money will be forfeited to the landlord. Upon communication of acceptance of this application by the agent I, agree that I will enter into a written Tenancy Agreement in accordance with the Residential Tenancies Act.

I/we, the applicant, **accept** that if the application is rejected, the agent is not legally obliged to give a reason. If the application is declined, your details will be held on file for one month. Following this period all details held will be disposed of.

Applicant 1 Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Applicant 2 Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Agent to Witness: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_